

JOB DESCRIPTION

Job Role	Manufacturing Materials Planner
Location	Northampton, Northamptonshire
Reports To	Manufacturing Operations Manager

The role

Hypermotive are a dynamic, rapidly growing engineering company who have made a name for themselves in the mobility electrification sector. A highly experienced, friendly and enthusiastic team, Hypermotive deliver both engineering services and low/mid volume tier 1 manufacturing, across our three business divisions: Electric Vehicle Systems, Fuel Cell Systems and Wiring Systems. The working environment is fast paced, highly varied, and with a strong commercial focus.

Our manufacturing projects include low voltage harnesses and high voltage cable assemblies, power distribution units, vehicle controllers and off-board test equipment from prototype through to series production. Within your role, you can be sure that your input directly contributes not only to the successful delivery of each project but also supports the success and growth of the business as a whole.

Sitting within the Hypermotive Manufacturing team, the Production & Material Planner will work closely with the manufacturing team to support the efficient and timely production of parts for Hypermotive's customers.

Your responsibilities will include, but are not limited to:

- Confirmation of manufacturing material requirements / BoM per project
- Manage the data entry and upkeep of the MRP system.
- In line with the above and customer demand forecast, raise purchase requests into Purchasing (parts, quantities and schedule)
- Close working with purchasing dept to ensure on time receipt of parts ready for build for all manufacturing projects from one-off through to series production projects.
- Manufacturing cost tracking to completion
- Support production schedule development & management with Manufacturing Program Manager
- Regular reporting of stock status to key stakeholders and management
- Supporting the commercial team with generation of manufacturing tenders including collation of costs (material, labour, tooling etc)
- Stock control system set up and stock level management
- Support stores function with goods In and Out processing.
- Source, control, issue and purchase office and workshop consumables
- Support customer meetings and audits as required

You will work closely with all areas of the business including engineering, purchasing, accounts and manufacturing, across all of our sites (Lutterworth, Northampton in the UK and Großostheim, Germany). Some travel may be required between the UK sites.

Alongside this, you will support the development and roll out of Hypermotive's quality processes and tools associated with your work in order to build our manufacturing capability and to support business growth.

Education and Skills Requirements

5+ GCSEs - C and above

Min. 2 years' experience in relevant role and industry

Skills & Experience Required:

- Highly proficient in use of MS Excel including data capture, presentation & analysis
- Competent in using all other common Office 365 suite software
- Experience of working in fast-paced manufacturing environment and supporting multiple projects concurrently
- Excellent verbal and written communication skills
- Fluent in English

Skills preferred:

- Experience of wiring / harness design and manufacture
- Experience of setting up and implementing new systems in a business
- Experience in using CIM 50 or similar package
- Experience of sourcing and procuring relevant component parts

Personal attributes:

- Flexible attitude
- Team player
- Self-motivated
- Proactive approach to work
- Able to multi-task across several projects at one time

Hypermotive can offer:

- Interesting, varied and challenging work
- Wide range of projects across multiple sectors
- Good rates of pay and generous holidays
- Flexible working arrangements
- Pension scheme and other benefits